



PARALEGAL MANAGER

# Marnie A. Prock

She/Her

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📍 Sacramento



Marnie Prock is Best Best & Krieger's paralegal manager. She analyzes the firm's paralegal workloads, implements efficiency work flows, manages day-to-day work processes, mentors and acts as a liaison between the attorneys and paralegals. She also performs human resources functions as they pertain to the firm's paralegals such as recruiting, employee relations and retention and professional development. Prior to being selected as the paralegal manger, she was a paralegal in the firm's Municipal Law practice group. She has 32 years of legal experience working on cases that involve public agencies, private companies and individuals. She has also worked on complex projects for BBK's California and Washington, D.C. offices.

Marnie's work as a paralegal focused on municipal law and public agency litigation at all levels of the federal and state courts, on cases involving groundwater adjudications, propositions 26 and 218, title insurance, land use, eminent domain, the California Environmental Quality Act, labor and employment, and telecommunications. She assists attorneys with the procedural aspects of litigation, including discovery proceedings, expert witness management and all aspects of trial preparation, such as trial exhibits, demonstrative exhibits, witness lists, subpoenas, notices to appear, jury instructions and voir dire. She also analyzed data and prepared administrative records in complex Proposition 26 and 218 cases,

## CORE PRACTICES

- California Environmental Quality Act (CEQA)
- California Public Records Act
- Environmental Law & Natural Resources
- Government Affairs
- Labor & Employment
- Land Use, Planning & Zoning
- Municipal Law
- Public Agency Litigation
- Real Estate
- Special Districts
- Telecommunications
- Water

environmental proceedings, validation actions, appellate proceedings and administrative actions.

Marnie assists in all facets of real estate and development matters including title insurance litigation. In this capacity, she assisted with title searches, analyzing title exceptions and defects, chains of title, due diligence, drafting acquisition agreements, leases, conservation easements, and property exchange agreements. Her vast knowledge of land use, zoning and entitlement processes across California assisted with development projects and processes across the State of California. She also applied for and managed property tax exemption filings.

Marnie's experience includes complex eminent domain actions involving acquisitions for a myriad of large public projects, such as airports, levee improvements, freeways/highways/roadways, billboards, parkland, sewer and water easements, bridges and other public improvements. She coordinated and organized multiple owner, tenant and parcel projects, including actions filed across multiple counties.

She also assisted attorneys in the Telecommunications practice group in day-to-day monitoring of state and federal agency actions and filings, research and assisted in all facets of litigation, including numerous federal agency appellate cases.

Prior to joining BBK, Marnie was a paralegal with a Sacramento based law firm. In addition to her paralegal role, she served as the proposal manager, analyzed client costs and profitability and performed public agency contract administration. She also prepared, updated and edited yearly publications such as "Redevelopment in California" and a chapter in "Exactions and Impact Fees in California." She updated and edited in-house publications for clients of the Community Redevelopment Law, the Brown Act, and the Public Records Act. She is a California Notary Public and currently serves as president of the local chapter (Chapter 27) of the International Right of Way Association.

*\*Paralegals are not licensed attorneys. Under California law, paralegals are not authorized to provide legal advice.*

### Professional & Community Involvement

- University of Riverside Extension Paralegal Advisory Committee Member
- Campus (formerly MTI) Paralegal Studies Advisory Board Member
- International Right of Way Association
- National Notary Association

## LANGUAGES

English