



PARALEGAL

# Kimberly Mendoza

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Kimberly Mendoza is a paralegal in Best Best & Krieger's ARC: Advanced Records Center, and a registered notary public for the State of California. With more than 10 years in the legal industry, Kimberly has experience in family law, estate planning, transactional, real estate and general business law.

Before joining BB&K, Kimberly worked as a paralegal preparing evictions for Express Evictions and as an executive assistant for Mountain Peak Financial, a firm specializing in investment and retirement planning. Most recently, she worked with the Los Angeles County Employees Retirement Association as a liaison for the transactional and benefits division assisting with responding to Public Records Requests and analyzing judgments for the pension division under the laws governed by (CERL).

In her spare time, Kimberly enjoys spending time with her son and daughter, and attending concerts, traveling, going to the gym and cycling. She also enjoys reading and holistic wellness.

*\*Paralegals are not licensed attorneys. Under California law, paralegals are not authorized to provide legal advice.*

## Professional & Community Involvement

- National Notary Association, 2018

## CORE PRACTICES

ARC: Advanced Records Center

## EDUCATION & ADMISSIONS

### Education

University of La Verne, B.S., legal studies

University of La Verne, paralegal certificate

Chaffey College, paralegal certificate

- California Association of Legal Document Assistants, 2020

## LANGUAGES

English

Spanish